



# Utility Trailer

6ft x 10ft

The **Utility Trailer** is an evangelistic tool provided cooperatively by the North Central Baptist Network, Shelbyville, KY. The Utility Trailer can be used to facilitate various ministries. Churches of the North Central Baptist Network (NCBN) can use the trailer for the purpose of traveling to camps or spiritual growth activities.

### Availability

The Utility Trailer is available for use by churches in cooperation with the NCBN for the purpose of traveling to camps or spiritual growth activities. The trailer may not be taken out the Network area without approval.

### Scheduling

The Utility Trailer will be scheduled on a first come, first serve basis. Requests will not be taken over one year in advance; however, requests must be made 30 days prior to event. Scheduling will be done through the NCBN Office Ministry Assistant. Please notify the office as soon as possible if your event is canceled. Based on the length of the ministry activity, the trailer may be used for more than one day.

### User Fee

There is not a usage fee at this time.

### Transportation

A half-ton pickup truck or larger with a hitch using a 2" ball and a 4 straight pin trailer hitch for turn signals **is required** to transport the trailer.

### Responsibilities

1. A completed Application along with a copy of Vehicle Insurance (the vehicle pulling the trailer) and Driver's License **MUST** be sent to the NCBN Office for the reservation to be confirmed. These will also need to be shown and matched at time of pick up.
2. The user of the Utility Trailer assumes full responsibility for the trailer till it is returned.
3. The user agrees to have a representative complete a brief overview of using the trailer before pickup.
4. The user agrees to fill out the Check Out and Check In Forms, and to sign and date them.
5. The user agrees to have the trailer clean, dry, and ready for use by the next church.
6. Any accidents or injuries must be reported within 10 hours of accident to NCBN Ministry Assistant or Associational Mission Strategist.

If these responsibilities are not met, the church may lose rights to use the trailer.

**Acknowledgement:** I have read and agree to abide by the policies, rules, and regulations concerning use of the Utility Trailer of the North Central Baptist Network and will assume full responsibility for their enforcement.

My church and I, by acceptance and use of this equipment, hereby agree to indemnify, defend, and hold harmless the NCBN, its officers, directors, agents, volunteers, members, servants, and employees from any and all liabilities, arising from the use of the trailer.

\_\_\_\_\_  
Name (Printed)

\_\_\_\_\_  
Signature

\_\_\_\_ / \_\_\_\_ /2024  
Date

\_\_\_\_\_  
Church

Approved by \_\_\_\_\_ on \_\_\_\_ / \_\_\_\_ /2024



NORTH CENTRAL  
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## Application for Use of Utility Trailer

Church Name \_\_\_\_\_

Church Address \_\_\_\_\_

Date of Event: \_\_\_\_\_

Trailer Check Out Date \_\_\_\_\_ Check Out Time \_\_\_\_\_

Trailer Return Date \_\_\_\_\_ Approximate Return Time \_\_\_\_\_

Person Responsible for Trailer \_\_\_\_\_

Address \_\_\_\_\_

Home Phone # \_\_\_\_\_ Cell # \_\_\_\_\_

Email \_\_\_\_\_

\_\_\_ Church/Person must furnish a copy of their Insurance Card from their vehicle insurance company with this form and show at time of pick up.

\_\_\_ Person driving must furnish a copy of their driver's license with this form and show at time of pick up.

Approximate number of people participating in the activity: \_\_\_\_\_

Type of Activity Planned: \_\_\_\_\_

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### **\*For Office Use Only**

Is the Vehicle Insurance on file at the Network: (Circle One ) YES NO

Is a copy of responsible driving party's Drivers License on file at the Network: (Circle One ) YES NO



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Thank you so much for showing interest in the Utility Trailer!

We are thrilled to support your ministry and/or event with the Utility Trailer. In order to confirm your reservation for the trailer, you will need to fill out the forms in this package. Once the forms are completed, you may scan and return the forms via email to [info@ncbnetwork.org](mailto:info@ncbnetwork.org). Of course, if you prefer you may print out and mail the forms to PO Box 1148, Shelbyville, KY 40066.

REMINDER: Prior to your reservation being confirmed, we will need two things to finalize your reservation:

1. A copy of your Vehicle Insurance Card (You can also send this via email).
2. A copy of the valid Driver's License for the person responsible for towing the trailer (You can also send this via email).

Once we have received all the necessary items for your reservations, we will contact you to arrange pickup (be prepared to show the Valid Drivers License and Insurance Card, this MUST match the ones sent in with the application) and you will be on your way to having a sensational time!

